

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF July 18th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore and Tom Stoelb were present. Commissioner Brian Hoffmann was excused. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, John Kuhlou.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for July 5th, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the July 5th, 2022 Commissioner's meeting. All members present voted Aye. Motion carried.**
2. **Maintenance issues as reported by Otis Kiehl – Ben Darkow reported on the two different options for the dialer system. One unit costs \$5700 but we could save \$1000 dollars on each dialer if we purchased the upgraded technology for all dialers as a package. Darkow's recommendation is to replace all 5 dialers at one time. Both Chairman Ehmann and Ben Darkow had conferred with Scott Schramm, and Schramm's point is that we didn't really budget for this, so he suggests we see if we can get the broken one repaired and do the rest after the new budget is in place. Darkow had investigated the dialer and tried a hard reset several times and that has not fixed the issue. Ehmann recommended we have Tom Sanville take a look at it later in the week and assess it, and get the topic on the next agenda if need be. Darkow has concerns with the existing dialer dialing only one number, and with a failed display he is concerned that attempted reprogramming might potentially make the problem worse. Commissioner Fore supported seeing if Sanville can have any luck with it, and if so waiting until next year to replace. Commissioner Stoelb mentioned that he would like a status update at the next meeting. Darkow mentioned the anticipated lead times with purchases these days and questioned if there is a possibility of a special meeting should the need arise. Fore said when it's an emergency repair we don't need a meeting to fix it, emergencies can be fixed without approval to keep the system running safely. Commissioner DesJardins said she would support a motion to order the one we know is having issues. Darkow said we have the dialer experiencing issues approved from last meeting so if Tom looks at it and we deem it unrepairable, Darkow can pull the trigger on the order. It was general consensus to order the one and wait on the rest. Stoelb asked about the condition of the rest of them. Ben shared they are all getting old. Ehmann said the goal is to get them all taken care of eventually. Motion by Fore, second by Stoelb to approve giving Chairman Ehmann discretion to make a decision based on the assessment of Ben, Scott Schramm and Tom Sanville regarding the dialer system. All members present voted aye, motion carried.**
3. **Reports:**
 - a. **Sanitary Administrator – Bollwahn no report.**
 - b. **Treasurer –**treasurer's reports were presented in the packets. Treasurer Scovronski asked that the commissioners to let her know if there are things they want to see, and also let her know if they have things they would rather not have in their packets. Clerk Wicker mentioned that Shawna has been doing great getting situated. At this point no questions were presented, Chairman Ehmann mentioned that we will need to look into making revenue reports.
 - c. **Secretary – No report**
 - d. **Commissioners – No reports**

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb to approve disbursement checks dated 07/18/2022, check numbers 3327-3332 for \$24,365.33 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 07/13/2022 for \$2655.59 all commissioners voted Aye, motion carried.
4. **ADJOURN - Motion by Fore second by Stoelb to adjourn. Chairman Ehmann adjourned the meeting at 5:50 p.m.**