

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF July 18th, 2022**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.2 Commissioners Meeting to order at 5:55 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matt Fore were present. Commissioner Brian Hoffmann was excused. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski and guest John Kuhlow.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of the draft minutes for June 20<sup>th</sup>, 2022 Sanitary District 2 Commissioner Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for June 20<sup>th</sup>, 2022. All members voted Aye, Motion Carried.**
2. **Review and possible approval of quotes for Millipore Sigma pump repair or replacement** Stoelb asked if the new one was the 20k quote. Ben replied yes and went through the bidding process that was done including the notice in the paper. Motion by Stoelb, second by Fore to approve the replacement quote of \$20,891.05 Further discussion, Darkow asked if the Commissioners were interested in repairing the existing pump that we have. Stoelb asked if we have any spares? Darkow said the new pump will give us our only spare. Stoelb asked if we rotate those in and out of service? Darkow said he hasn't seen any schedule of rotation. If we do the repair AND the purchase, we could get a system in place. Stoelb asked if there are 2 pumps in the hole. Darkow said yes. They run at alternate times. All members present voted Aye, Motion carried. Darkow asked if we wanted to discuss the repair now as well? Fore asked if we have money in the budget for it. Chairman Ehmann said without seeing an updated budget variance he can't answer that question. Treasurer Scovronski said she couldn't either at this point. She asked for the total purchase number to be repeated. Fore replied with \$7679.69. Fore asked if we should just hold it until the next meeting? Ben Darkow said that it would be fine to wait until the next meeting. Darkow asked if they wanted to wait on the purchase as well, or do the repair instead of the purchase if this is about dollar figures vs. budget? Stoelb asked the lead time. Darkow said weeks for repair, replace has no time frame on the estimate. Stoelb asked what the likelihood of a break down is? Darkow said it was hard to say, but we should have a spare. Fore asked if the word STOCK on the quote meant they have a new one in stock and can ship right away? Darkow said that is the way he would read it, and in the event of an emergency we could have a new one quickly. Stoelb asked if it made sense to wait on the purchase and do the repair and wait in the new one? Ehmann said we have 25K budgeted for repair items. We haven't spent any, but in the budget comments it states that amount was designated for manholes. Ehmann mentioned that financially we should wait to have it on the budget. Fore agrees that we should do the repair. Stoelb agreed. Darkow asked if we are going to need to repost this as a bid document if we are holding off until next year to order a new pump? Chairman Ehmann said no. We have the ability to wait to make the purchase without reposting the bid documents. Darkow said as long as it is reflected in the minutes that should have us covered. Motion from Stoelb for the repair of the pump that Flyght has now for \$7679.69, second by Fore, all members present voted AYE, motion carried.
3. **Maintenance related issues as presented by Ben Darkow – No report**
4. **Reports:**
  - a. **Sanitary Administrator** – No report was presented.
  - b. **Treasurer** – Treasurer reports were presented in the commissioners packets. Chairman Ehmann asked if the commissioners had any questions, no questions were presented.
  - c. **Secretary** – No Report

d. Commissioners – No Report

5. **Sanitary District No. 2 Disbursements** - Motion by Hoffmann, second by Stoelb, to approve disbursement checks dated 7/18/2022, check numbers 2216-2221 for \$9084.60 all members voted aye, motion carried.
6. **ADJOURN** - Motion by Fore, second by Stoeb to adjourn. Chairman Ehmann Adjourned the meeting at 6:12 p.m.

Minutes transcribed from recording, Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator