

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF September 19th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:32 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Brian Hoffmann and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, and Public Works Director Ben Darkow and Otis Kiehl, and Sanitary District Administrator Karen Bollwahn.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for September 6th, 2022 SD1 Commissioner's Meeting - Motion by Hoffmann, second by Stoelb to approve the draft minutes for the September 6th, 2022 Commissioner's meeting, All members present voted Aye. Motion carried.**
2. **Maintenance issues as reported by Ben Darkow –** Mr. Darkow reported that the mission system for Curtiss is working very well. There is a little bit of a learning curve with the interface, but overall it's a very impressive system. Mission is offering free webinars that Darkow will encourage the staff to sign up for. Additionally, West Juniper manholes were dug out before the road work begins.
Otis Kiehl reported on a complaint taken by a Town resident that lives in the H2S area. Kiehl reported that the man is irate, the smell is terrible, that the resident thinks board is dragging their feet on fixing or resolving the problem. Kiehl requested that the man call the office to which he replied that calling the office leads to a scripted response. The man claimed that we are playing with peoples lives. Kiehl stated that he agrees with the complaint. He also said that if he the wind is from the North he can't even sit on the southside of his house, that's how bad the smell is. Chairman Ehmann said that a budget meeting is scheduled to discuss all the issues, that being at the top of the list, and asked Kiehl if he was attending. Kiehl said he could be there. DesJardins asked if she was supposed to be at it? Ehmann said anyone can attend, but this is a very preliminary budget meeting so that we can reconnect with the engineer and keep these things moving as rapidly as possible. Hoffmann asked for a refresher on what our available options are regarding the H2S? The recommended option is to extend the force main past the homes and include a "manhole fan" that will introduce air and starve the reaction that causes the H2S.
DesJardin asked about finalizing CPR training dates? Tuesday, October 11th at 9 AM is the planned date. Everyone is invited.
3. **Reports:**
 - a. **Sanitary Administrator –** Bollwahn had a written report in the Commissioners packets last week regarding BOD and water treatment costs. She wanted to touch back on that and inform the commissioners that according to Otis Kiehl, who spoke to someone at the testing facility, everyone's levels are high from the super dry periods followed by very heavy rainfall. Bollwahn will continue to search for areas where we could effectively curb the high readings, but in general it may just be an environmental issue that we don't have much control over.
 - b. **Treasurer –**Treasurer's reports were presented in the packets. Treasurer Scovronski said she has

made a lot of headway on data for the budget meetings. Chairman Ehmann mentioned it looked like there good revenue data and the reports looked good.

c. **Secretary** – No report

d. **Commissioners** – No reports

Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement checks dated 09/19/2022, check numbers 3353-3361 for \$8645.95 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 09/21/2022 for \$1985.58 all commissioners voted Aye, motion carried.

4. **ADJOURN** - Motion by Fore second by Hoffmann to adjourn. Commissioner Fore adjourned the meeting at 5:51 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator