

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF October 17th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:32 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore and Tom Stoelb were present. Commissioner Brian Hoffmann was excused. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow and Sanitary District Administrator Karen Bollwahn.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for October 3rd, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the October 3rd, 2022 Commissioner's meeting, All members present voted Aye, Commissioner Fore abstained. Motion carried.**
2. **Maintenance issues as reported by Ben Darkow – Mr. Darkow reported that everything has been quiet and all systems are operating as designed.**
3. **Reports:**
 - a. **Sanitary Administrator – Bollwahn reported that the 3rd quarter bill payments have been coming in at a quick pace.**
 - b. **Treasurer –Treasurer's reports were presented in the packets. Treasurer Scovronski highlighted the deposits made from bill payments. \$17,000 are reflected in the reports whereas the \$20,000 from the last couple days are not reflected in the reports. The largest disbursements were to the Town of Wilson for insurance and Clerk/Treasurer time.**
 - c. **Secretary – No report**
 - d. **Commissioners – No reports**

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb to approve disbursement checks dated 10/17/2022, check numbers 3367-3371 for \$24,998.42. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 10/19/2022 for \$2474.89 all commissioners voted Aye, motion carried.
4. **ADJOURN - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:37 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator