

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
DRAFT MINUTES OF November 21st, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore and Tom Stoelb and Brian Hoffmann were present. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow and Sanitary District Administrator Karen Bollwahn. Additionally, resident John Peterson was present.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for November 7th, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the November 7th, 2022 Commissioner's meeting. All members present voted Aye. Motion carried.**
2. **Maintenance issues as reported by Ben Darkow – Mr. Darkow reported everything has been quiet and stable and he had nothing additional to report at this time.**
3. **Reports:**
 - a. **Sanitary Administrator – No Report**
 - b. **Treasurer –**Treasurer's reports were presented in the packets. Treasurer Scovronski highlighted the deposits made from bill payments and balances in accounts. The largest disbursements were to the City of Sheboygan for water treatment.
 - c. **Secretary – No report**
 - d. **Commissioners –** President Ehmann reported that the budgets were nearly completed and he expected a draft of them to be sent to the commissioners by the following week.
Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement checks dated 11/21/2022, check numbers 3380-3383 for \$692.52. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 11/16/2022 for \$2452.07 all commissioners voted Aye, motion carried.
4. **ADJOURN - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:34 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator