

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF December 19th, 2022**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 6:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins,, Matt Fore, Tom Stoelb, and Brian Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Shawna Scovronski, Public Works Director Ben Darkow, Technician Otis Kiehl, Engineer Scott Schramm and Mike Bozikowski representing Millipore Sigma. Also in attendance was residents Greg Peckels, Derek Wagner, Angelia Calisen, Jeremy Udovich, Alex Muhl, Jack Leonhardt, Jayne Zabrowski, Angela Schueffner, Tom Bartelt, Erik Thelen, Belle Ragins, Mary Esmerald, Kelly Ray and Greg Wagner.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for December 5<sup>th</sup> 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by Hoffmann to approve the draft minutes for the December 5th, 2022 Commissioner's meeting. All members present voted Aye. Motion carried.**
2. **Action on moving the January 2<sup>nd</sup>, 2023 SD1 Commissioners Meeting to January 3<sup>rd</sup>, 2023 - Motion by Stoelb, second by Fore to move the January 2<sup>nd</sup>, 2023 SD1 Commissioners meeting to January 3<sup>rd</sup>, 2023. All members voted aye, motion carried.**
3. **Maintenance issues as reported by Ben Darkow – Mr. Darkow mentioned that he has done some investigating into the costs to use a chemical system to address the H2S issue on Indian Mound Road. The cost for the chemicals and a gravity feed tank is approximately \$1500 a year. Ehmann asked in Ben has talked to Scott about this? Ben said it was discussed early on, but Schramm indicated that it doesn't work. Bollwahn clarified, that Schramm had said it doesn't fix the problem, not that it doesn't work. It is to be looked at as a temporary solution to make the problem safer, not a fix. Darkow also reported on a relay at the 12<sup>th</sup> and Stahl station that has been repaired. He then presented two quotes for pump repairs, one for \$2592.65 and one for \$17394.25. The \$17k one Ben is inquiring on an adjustment to the quote to include the same impeller that is on the other pumps. Right now the impeller quoted is a different design that requires a longer run time on the pump. Motion by Stoelb, second by Hoffmann to accept the quote for \$2592.65, and also the quotes for \$17,394.25 plus an additional amount not to exceed 15% to have the desired impeller put on the pump. All members voted aye, motion carried.**
4. **Reports:**
  - a. **Sanitary Administrator** – Bollwahn said that everything is ready for the 4<sup>th</sup> quarter billing cycle to begin.
  - b. **Treasurer** –Treasurer's reports were presented in the packets.
  - c. **Secretary** – No report
  - d. **Commissioners** – No reports

Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement checks dated 12/19/2022, check numbers 3388-3394 for \$4451.83. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 12/14/2022 for \$1653.71 all commissioners voted Aye, motion carried.
5. **ADJOURN - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 6:44 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator