

**SANITARY DISTRICT NO. 2 BUDGET HEARING AND SPECIAL MEETING**  
**TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN**  
**MINUTES OF December 19th, 2022**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No. 2 Budget Hearing and Commissioners Special Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, and Brian Hoffmann present. Commissioner Fore was excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Shawna Scovronski, Public Works Director Ben Darkow, Technician Otis Kiehl, Engineer Scott Schramm and Mike Bozikowski representing Millipore Sigma. Also in attendance was residents Greg Peckels, Derek Wagner, Angelia Calisen, Jeremy Udovich, Alex Muhl, Jack Leonhardt, Jayne Zabrowski, Angela Schueffner, Tom Bartelt, Erik Thelen, Belle Ragins, Mary Esmerald, Kelly Ray and Greg Wagner.

**PUBLIC HEARING:**

1. **Presentation of the 2023 Sanitary District 2 Budget** – Chairman Ehmann gave an overview of the budget and highlighted that district 2 operates on a break-even budget, and that expenses are up so revenues are also up. The Chairman mentioned that expenses are up about \$42,500. There is an increase in the field maintenance wages due to the new public works director and the addition of a full time maintenance worker, and both of those positions have an allocation for some of their times. Capital Outlay has an increase for a pump replacement and vault work to be done in 2023, as well as an increase for professional fees dedicated to the expansion of Millipore Sigma and facility planning for District 2. Expense totals are \$248,240 which is the same as revenues. Chairman Ehmann opened the floor up to questions from the commissioners. Hoffmann asked what the reimbursements line item was and what normally comes in? Chairman answered that it's clerical time and commissioners' times. No further questions were presented.
2. **Open Floor for Public Comments**–Mike Bozikowski asked for clarification on increased operating expenses relating to personnel costs and which line that was on? Ehmann replied with it's the field maintenance line in the budget. \$23,834 and some of that is due to increase in wages in general. Bozikowski also questioned the \$2000 in the line about SD2 reimbursements to SD1 and wanted to make sure he understood what that was for. Ehmann explained that it was for the commissioner time, the clerical staff wages get allocated there. Bozikowski also mentioned that he understands the engineering time involved for their expansion. Ehmann stated that our Engineer is in the meeting if he had specific questions. Bozikowski then asked about the items in capital outlay. Chairman Ehmann discussed the pump replacement and valve vault work, and Bozikowski said that he was good then and had no further questions.
3. **Close Floor to Public Comment** – After making a request for any additional questions or comments President Ehmann closed the floor to public comments.

**COMMISSIONERS SPECIAL MEETING:**

1. **Discussion and Adoption of the 2023 Sanitary District 2 Budget** – Motion by Hoffmann, second by DesJardins to approve the Sanitary District #2 2023 budget as presented, all members voted aye, motion carried.
2. **ADJOURN** - Motion by Hoffmann, second by Stoelb to adjourn at 5:44 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator