

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF February 20th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Shawna Scovronski and Public Works Director Ben Darkow. Also in attendance were: residents John Kohlow, Dori Nemeth, Mary Faydash, Joanne Friedman, Deb Lisberg and Claudia Bricks.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for February 6th 2023 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the February 6th, 2023 Commissioner's meeting, All members present for the February 6th meeting voted Aye, Ehmann abstained. Motion carried.**
2. **Discussion and possible approval of quote for Lakeshore Pump Station door replacement – Ben Darkow presented the quote from Dirske Glass to replace the wet well door at the Lakeshore Pump Station. The quote included an insulated door option and a stainless-steel door option. Darkow discussed that for the additional dollar amount required for stainless and taking into consideration the stainless quote is over budget, he recommends replacing the door with the insulated steel door. Mr. Darkow also discussed that there are several additional factors that led to the doors early demise, including some louvers that are frozen open and a heater that has been non-functional. All of these issues contribute to ice forming on the inside of the door. Darkow discussed getting some preventative maintenance items on a list for the near future. President Ehmann asked if it was worth considering replacement louvers at the same time as replacing the door? Darkow said he didn't feel that it would be an immediate need. Bollwahn said we could look at the louvers on a later agenda and get some idea as to how much the cost of replacement would be. Motion by Fore, second by DesJardins to approve the quote from Dirske Glass for a replacement door for Lakeshore Pump stations wet well, for \$3333.50. All members voted Aye, Motion carried.**
3. **Maintenance issues as reported by Ben Darkow – Mr. Darkow discussed a photo presented by Otis Kiehl of a sign showing that Love's Travel Stop is accepting black and grey water dumping into their sewer for a fee. Bollwahn had discussed this with SMS who advised that we should not be allowing this. Not only is it sewer usage that their meter will not read, but it also leads to accelerated corrosion of the sewers because of it's concentrated nature. Commissioner DesJardins mentioned a home on Timberline that is allowing dumping on their property as well. Bollwahn asked for the address so she can look into if they are being adequately billed for that. President Ehmann asked Bollwahn to follow up with Counsel on what our options are regarding Love's Travel Stop.**
4. **Reports:**
 - a. **Sanitary Administrator –** Bollwahn presented two items to the commissioners in their packet. One was a draft letter to customers to act as an educational tool to explain rising costs, and one was a pump station upgrades 10 year plan dated in 2011.
 - b. **Treasurer –**Treasurer's reports were presented in the packets. Scovronski went over the disbursements, account balances and deposits for the period.
 - c. **Secretary –** No report
 - d. **Commissioners –** Stoelb reported that he had a meeting with the Mayor of Sheboygan discussing the deferred

assessment properties they have been invoiced for and have not paid. The Mayor was not aware of any of it, and was going to do some research. Steolb is waiting to hear back from the Mayor and will report back to the Commissioners.

Sanitary District No. 1 Disbursements - Motion by Hoffmann second by DesJardins to approve disbursement checks dated 2/20/2023, check numbers 3414-3421 for \$23165.04. All commissioners voted aye, motion carried.

5. ADJOURN - Motion by Fore second by Hoffmann to adjourn. Commissioner Fore adjourned the meeting at 5:56 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator