

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF March 6th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Shawna Scovronski, Public Works Director Ben Darkow and technician Otis Kiehl. Also in attendance: Natasha Torry.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for February 20th 2023 SD1 Commissioner's Meeting - Motion by Stoelb, second by Fore to approve the draft minutes for the February 20th, 2023 Commissioner's meeting, All members voted Aye. Motion carried.**

2. **Maintenance issues as reported by Ben Darkow and Otis Kiehl** – Mr. Kiehl informed the Commissioners that pump 3 was installed at Lakeshore Pump station by Xylem, and they also delivered the spares for Curtiss and Aldrich that had been repaired. He also brought to the Commissioners attention that flow has doubled ever since the rain last week. Today was still at 1.6 Million out of Lakeshore. Kiehl has pulled some manholes and it is a mystery as to what is causing the increase, unless a lot of people are pumping with their sump pumps. Schinker is running an extra hour and KK is pumping 6 hours more. Ehmann asked if that seemed odd? Kiehl said yes, we only had an inch a rain. Hoffmann asked if the ditches on 16th street connect to our sewer at all because he sees lots of sump pumps run to the ditches. The answer was no, the ditches are not in any way connected to the sanitary sewer. Ben Darkow asked if something in Stonebrook could be open? Otis mentioned he will be looking into that, but he didn't think so. Ehmann asked Kiehl to keep the commissioners posted on what he finds. Darkow reported on Great Lakes finishing the cleaning and jetting and has presented the district with their reports. They didn't mention anything too major, but Ben is working on going through all of the reports and a few highlighted areas with some sags in pipes and hairline cracks. He also reported that the Mission system install is scheduled for March 7th. Desjardins wanted to touch back on the large flow increase to ask if that could be caused by the dumping that Love's is allowing? Kiehl answered no, that isn't on the same line.

3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that she has been in contact with both the District Engineer and District Attorney regarding our ordinances and it was agreed upon by all that = Love's Travel Stop allowing dumping from RV's is in violation of our ordinances. Matt Parmentier will be formulating a letter to Love's regarding the issue. Clerk Wicker asked Bollwahn if she wanted the address of the corporate headquarters? She answered yes, through discussion it was decided to send the letter to both local and headquarter locations.

 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski went over the disbursements, account balances and deposits for the period.

 - c. **Secretary** – No report

 - d. **Commissioners** – Stoelb reported that the Mayor of Sheboygan has gotten back to him regarding the meeting

they had about the Deferred Assessment bill sent by Bollwahn in April of 2022 and quarterly since then. The City would like the district to explain why the district feels that the City owes the bill sent for the Deferred Assessment on Stahl Road. The district has explained this several times to the City through both the attorney and Administrator Bollwahn to numerous individuals. The district's attorney will be contacting the City's attorney, but he cannot contact the mayor because the mayor is "represented" by the City attorney. Therefore it was made clear that if we are going to address the mayor again it will need to be done independent of our attorney.

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Hoffmann to approve disbursement checks dated 3/06/2023, check numbers 3422-3425 for \$54842.91. All commissioners voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve direct deposit payroll, dates of checked 2/22/2023 for \$1139.87, all members voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve direct deposit payroll, date of checked 3/8/2023 for \$1644.26. All members voted aye, motion carried.

4. **ADJOURN - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:42 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator