

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF March 20th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow and technician Otis Kiehl. Also in attendance: Erik Thelen, Derek Wagner, Jason Schoen, Shelley Hittman.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for March 6th 2023 SD1 Commissioner's Meeting** - Motion by Stoelb, second by Fore to approve the draft minutes for the March 6th, 2023 Commissioner's meeting, All members voted Aye. Motion carried.

2. **Maintenance issues as reported by Ben Darkow and Otis Kiehl** – Mr. Kiehl told the Commissioners flow is still incredibly high at Lakeshore Pump Station. The City pumped over 1 million gallons in a day. Mr. Darkow informed the Commissioner that Sabel is continuing to install the mission system, one station at a time.

3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that she discontinued the phone lines for the stations that have active Mission System. She also updated the Commissioners on her progress working with counsel and the Engineer regarding a letter to Love's Travel Stop to forbid RV dumping.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. President Ehmann opened the floor to questions from the Commissioners. No questions were presented.
 - c. **Secretary** – No report
 - d. **Commissioners** – No reports.

Sanitary District No. 1 Disbursements - Motion by Stoelb second by Fore to approve disbursement checks dated 3/20/2023, check numbers 3426-3433 for \$35209.56. All commissioners voted aye, motion carried. Motion by Stoelb, second by Fore to approve direct deposit payroll, dates of checked 03/22/2023 for \$1838.33, all members voted aye, motion carried.

4. **ADJOURN** - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:36 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator