

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN  
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF March 20<sup>th</sup>, 2023**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.2 Commissioners Meeting to order at 5:58 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Matt Fore and Brian Hoffmann present. In attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow, Technician Otis Kiehl. Also in attendance: Erik Thelen, Derek Wagner, Jason Schoen, Shelley Hittman.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of the draft minutes for the February 20<sup>th</sup>, 2023 Sanitary District 2 Commissioners Meeting – Motion by Hoffmann, second by Stoelb to approve the draft minutes for February 20<sup>th</sup>, 2023. All members present voted Aye, Motion Carried.**
2. **Maintenance related issues as presented by Ben Darkow –** Mr. Darkow received an invite for a meeting with Millipore Sigma regarding their 10 year plan and how it related to capacities of the sewer. He mentioned that SMS will also be attending and opened the invite to anyone interested. Otis Kiehl mentioned that the mission system is up and functioning at Millipore and is now being recorded which is required. Kiehl also asked if we should get started on the bids for valve vault repairs? It was determined that we should get going so that it can be worked on during the warmer months.
3. **Reports:**
  - a. **Sanitary Administrator –** No Report
  - b. **Treasurer –** Treasurer reports were presented in the commissioners' packets.
  - c. **Secretary –** No Report
  - d. **Commissioners –** No Report
5. **Sanitary District No. 2 Disbursements - Motion by Hoffmann, second by Stoelb, to approve disbursement checks dated 03/20/2023, check numbers 2265-2270 for \$11,844.91. All members voted aye, motion carried.**
6. **ADJOURN - Motion by Fore, second by Stoelb to adjourn. Chairman Ehmann Adjourned the meeting at 5:40 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator