

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF April 17th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow, Technician Otis Kiehl, and Code Enforcement Office Jason Schoen. Residents David and Cindy Faucher, Jayne Zabrowski and Jack Leonhardt were also present.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for April 3rd 2023 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the April 3rd, 2023 Commissioner's meeting, All members voted Aye. Motion carried.
2. Maintenance issues as reported by Ben Darkow and Otis Kiehl – Mr. Darkow reported that Flyght has pulled the pump at the KK station to investigate why it has been running so much. They determined the impeller is worn. The repair cost is \$3251.90. Motion by Hoffmann, second by Fore to approve the repair of the KK pump-station pump. All members voted AYE, motion carried.
3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that she has run publication of the bid requests for the valve vault repairs, and bid opening is scheduled for April 27th, 2023 at 8:30 AM. She also reported that 3 customers have paid their debt service in full and have been removed from debt service billing.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski alerted the Commissioners that she has included payroll in the disbursements reports.
 - c. **Secretary** – No report
 - d. **Commissioners** – No reports.

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb to approve disbursement checks dated 4/17/2023, check numbers 3441-3447 for \$26,127.96. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve direct deposit payroll, date of checks 04/19/2023 for \$1,811.34, all members voted aye, motion carried.

4. ADJOURN - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:40 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator