

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF MAY 1st, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:44 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow, and Code Enforcement Office Jason Schoen.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for April 17th 2023 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the April 3rd, 2023 Commissioner's meeting, All members voted Aye. Motion carried.
2. Approval of bid from Sabel Mechanical for KK Pump Station Valve Vault Rehab not to exceed \$22,731.34 – Motion by Fore, seconded by DesJardins to approve the bid from Sabel Mechanical for KK Pump Station Valve Vault Rehab not to exceed \$22,731.34. All Members voted AYE, motion carried.
3. **Maintenance issues as reported by Ben Darkow and Otis Kiehl** – Mr. Darkow reported that the door at Lakeshore is scheduled for replacement tomorrow, May 2nd, at 7 AM. Stoelb asked if the door will be removable to be able to give it a good epoxy coating in order to protect it? Mr. Darkow said yes, and that he is in contact with Sherwin Williams for some recommendations of the best products to use.
4. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that work has started on the 2023 CMAR, reporting for 2022. It will be presented in the next coming weeks as well as a resolution to adopt, before being submitted to the State of Wisconsin.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski alerted the Commissioners to the account balances and disbursement amounts..
 - c. **Secretary** – No report
 - d. **Commissioners** – No reports.

Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement checks dated 05/01/2023, check numbers 3448-3451 for \$26,643.14. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve direct deposit payroll, date of checks 05/03/2023 for \$1,643.57, all members voted aye, motion carried.

5. **ADJOURN** - Motion by Fore second by Stoelb to adjourn. President Ehmann adjourned the meeting at 5:50 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator