

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF MAY 15th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.2 Commissioners Meeting to order at 5:47 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, and Brian Hoffmann were present. Commissioner Matt Fore was excused. In attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow, Technician Otis Kiehl and Code Enforcement Office Jason Schoen.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the April 17th, 2023 Sanitary District 2 Commissioners Meeting** – Motion by Stoelb, second by Hoffmann to approve the draft minutes for April 17th, 2023. All members present voted Aye, Motion Carried.
2. **Approval of the draft minutes for the May 1st, 2023 Sanitary District 2 Commissioners Special Meeting** – Motion by Stoelb, second by DesJardins to approve the draft minutes for May 1st, 2023. All members present voted Aye, Motion Carried.
3. **Approval of the draft minutes for the May 3rd, 2023 Sanitary District 2 Commissioners Closed Session Meeting** – Motion by Hoffmann, second by DesJardins to approve the draft minutes for May 3rd, 2023. All members present voted Aye, Motion Carried.
4. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl** – Mr.Kiehl reported that Sabel had been onsite to make a shopping list of the valves for the rehabilitation of the valve vault, and Kiehl had mentioned to him that two valves that the pump latches into are leaking terribly. Kiehl was wondering if Sabel could give us a rough idea of the cost to replace those while he is doing the rest of the job. Sabel wanted to give an actual quote so he will be looking into the cost. Kiehl explained that it would be in everyone's best interest to do this now, because they need replacing and the well needs to be dry to do the job. Since we already have the pumper trucks coming and the well will be dry during the rehab of the valve vault, it would simply be the cost of the valves and the labor instead of a second trip for pumper trucks and pump out time. Ehmann asked if we could get the quote and approve it at the next meeting? It was agreed upon to proceed with getting the quote for presentation at the next meeting.

A continued issue with a phase fault persists. Kiehl spoke to WE energies, and their technician thought it could be one buried line that is causing the problem from when they moved the pole to the opposite side of the street. Alternatively, it could be a faulty sensor in the mission system. Stoelb asked if one phase is dropping out? Darkow said that every time they test it, they have all 3 phases. Either it is

intermittently dropping out or it's a bad reading from a faulty sensor. The staff will continue to hunt down the problem and remedy it.

5. **Reports:**

- a. **Sanitary Administrator** – No Report
- b. **Treasurer** – Treasurer reports were presented in the commissioners' packets. The Secretary Wicker reported that the total Cash balance as of April was \$703,948
The only deposit was for interest income in the amount of \$236
Disbursements totaled \$8660.09 to the City of Sheboygan, and \$955 to CLA for auditing
- c. **Secretary** – No Report
- d. **Commissioners** – No Report

5. **Sanitary District No. 2 Disbursements** - Motion by Stoelb, second by DesJardins, to approve disbursement checks dated 05/15/2023, check numbers 2277-2281 for \$11,166.54. All members voted aye, motion carried.
6. **ADJOURN** - Motion by Hoffmann, second by Stoelb to adjourn. Chairman Ehmann Adjourned the meeting at 5:55 p.m.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator