

Minutes for TOWN OF WILSON, May 15, 2023

CALL TO ORDER & DECLARATION OF OPEN MEETING: Supervisor Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

PRESENT: Chairman John Ehmann, Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann were present; Matt Fore was excused. Also, in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow. Shawna Scovronski was excused. Also attending was Jayne Zabrowski.

Pledge of Allegiance: Was cited.

Public Comment – None

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, May 1, 2023 Town Board meeting.** Motion by Hoffmann second by Stoelb to approve the May 1, 2023 Town of Wilson minutes, all members voted aye. Fore was absent. Motion carried.
2. **The board will review the Plan Commissioners recommendation to approve property owner Deborah Gagin to rezone tax parcel 59030459280 from (Agriculture District) A-1 into (Agriculture District) A-2. The property address is 6430 Moenning Road.** Motion by Stoelb second by DesJardins to approve the property owner Deborah Gagin to rezone tax parcel 59030459280 from (Agriculture District) A-1 into (Agriculture District) A-2. The property address is 6430 Moenning Road. All members voted aye; motion carried.
3. **Packets for CUP 2-year compliance review, discussion, and possible motion (folders ready for pickup)** Board members will be able to pick up their packets this week.
4. **Discussion to amend the Chapter 68 Citation and Penalties Ordinance for Town Ordinance Violations.** Supervisors DesJardins and Hoffmann will be working on the fees for each of the ordinances and bringing this back to the board. This will be put on a future agenda when they are completed with this.
5. **Proposed amendment to the Town's Fund Balance Policy.** Motion by Stoelb second by DesJardins to change the wordage on page 3 No. 3 to read: Policy: The Town will maintain a minimum unassigned general fund balance of 20% of actual current year general fund expenditures, excluding capital outlay and room tax expenditures passed through to the Sheboygan Area Tourism Zone. All members voted aye, motion carried.
6. **The Chair appointment of Bret Zemba to the Plan Commission.** Chairman Ehmann approved the appointment of Bret Zemba to the Plan Commission.
7. **The Chair reappointment of Gregg Wagner to the Board of Appeals.** Chairman Ehmann approved the reappointment of Gregg Wagner to the Board of Appeals.
8. **Town of Wilson would like to thank Jane Kettler for the many years of volunteering on the Park & Forestry Commission.** The board thanks Jane Kettler for everything she did for the Town, it was much appreciated.
9. **New and Renewal Operator License Applications for period July 1, 2022 – June 30, 2023.** None
7. **Public Comment:** None
8. **Reports:**
 - a. **Ben Darkow – Public Works/Maintenance** – Restrooms and drinking fountain are now open at Fireman's Park. Woody's tree removal will be starting to cut down several trees at Jerving Conservancy as early as tomorrow.
Darkow drove around with Sheboygan County to determine which roads will be considered for chip sealing. He will be putting the list together and bringing this back to the board after he receives their estimated for the roads.

Darkow spoke about getting a ordinance written for the Town for utility companies that need to place cables in the rights-of-way. He will be speaking with the Town's engineer regarding this.

b. Shawna Scovronski – Treasurer - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared. The total cash balance is \$1,241,253. at the end of April. Received deposits in the amount of \$23,733.56.

c. Sheriff Report – in the packet.

d. Julie Wicker – Clerk – The clerk told the board that the home to the north of the hall will be put up for sale. The owner emailed me asking if the Town would be interested in purchasing the home and the property.

e. Supervisors Reports – Supervisor DesJardins asked that burn barrels be put on the next agenda. The City of Sheboygan doesn't allow them, and the Town of Sheboygan requires a grate to be on the top. This topic will be on the next agenda and the Fire chief will be invited.

Supervisor Hoffmann talked about the Town Advocacy Council and what they all do for Wisconsin. The council advocates for legislation that advances town government interest. The Town has been a member of the association since March 2023.

Chairman Ehmann mentioned that the short-term rental letters will be finalized this week or early next and then go out to all residents that have rentals. The \$500 fee for the license will be extended until August to get it purchased. But the collection of room tax will remain with a start date of July 1st, 2023. Supervisor Fore and the chairman spoke to the residents that live by Jerving Conservancy. They spoke with Mr. Gruber about his large garden and fences. Mr. Gruber currently mows the path into the conservancy, but the Town will need to contact the attorney to see if having Mr. Gruber mowing this area affect any liability issues. The chair would like to keep the trails back away from the resident's property, so they are not bothered by people walking on the paths. This topic will be discussed in the future on the next agenda with the park and forestry members.

9. Disbursement Reports: Town of Wilson & First Responders

Motion by Stoelb second by Hoffmann to approve the Town's check numbers 23812-23844 dated May 15, 2023, in the amount of \$ 45,569.78, all members voted aye, motion carried.

Motion by DesJardins second by Stoelb to approve the Town's payroll dated May 17, 2023 in the total amount of \$10,378.28, all members voted aye, motion carried

10. Adjourn: Motion by Stoelb second by Hoffmann to adjourn at 7:31 pm, all members voted aye, motion carried.

Minutes by Julie Wicker.