

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF JUNE 19th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: Commissioner Matt Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:51 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: Commissioners Matt Fore, Nancy DesJardins, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Technician Otis Kiehl and Code Enforcement Office Jason Schoen and Brian and Joe Bruggink. Additionally in attendance were residents Kristin Hayes, Abby D, Belle Raggins, Erik Thelen, Jeremy Udovich, Jayne Zaybrowski, Michael Bergin, Jo Johnson, E.H. Huntzinger, Martha Mille, Anthony and Teresa Eisner, Johnna Hartmann, Peggy Slater, Eileen Madden, Paul Slaven, Doug and Julie Fairborhaun, Jack Leonhardt.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the May 15th, 2023 Sanitary District 2 Commissioners Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for May 15th, 2023. All members present voted Aye, Motion Carried.**
2. **Review and approve 2023 CMAR reporting for 2022 and adopt resolution 2-2023 – Motion by Hoffmann, second by Stoelb to approve the 2023 CMAR reporting for 2022 and adopt resolution 2-2023. All members present voted Aye, Motion Carried.**
3. **Review and possible approval of Quote from Sabel for replacement Valves for \$7307.94 – Motion by Hoffmann, second by Stoelb to approve the quote from Sabel mechanical for replacement valves totaling \$7307.94. All members present voted Aye, Motion Carried.**
4. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl –No report**
5. **Reports:**
 - a. **Sanitary Administrator – No Report**
 - b. **Treasurer – Treasurer reports were presented in the commissioners' packets. The Secretary Wicker reported that the total Cash balance as of April was \$703,948
The only deposit was for interest income in the amount of \$236
Disbursements totaled \$8660.09 to the City of Sheboygan, and \$955 to CLA for auditing**
 - c. **Secretary – No Report**
 - d. **Commissioners – No Report**
5. **Sanitary District No. 2 Disbursements - Motion by DesJardins, second by Hoffmann, to approve disbursement checks dated 06/19/2023, check numbers 2282-2288 for \$5,063.69. All members voted aye, motion carried.**
6. **ADJOURN - Motion by Stoelb, second by Hoffmann to adjourn. Commissioner Fore adjourned the meeting at 5:57 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator