

# Minutes for TOWN OF WILSON, July 3, 2023

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Supervisor Fore called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

**PRESENT:** Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann, Matt Fore were present. Also, in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Shawna Scovronski. Also attending was Jayne Zabrowski, Arletta Giese, Abby D. Brigid Misfeldt, Steve, Erik Thelen, Paul Slater, Jack Leonhardt, Dennis & Karen M., Bob & Linda Zimbal, James VanEss, Michael Smith, Mike Tenhaken  
**Pledge of Allegiance:** Was cited.

**Public Comment –**  
None

## **APPOINTMENTS / NEW & OLD BUSINESS:**

1. **Approval of the draft minutes June 19, 2023, Town Board meeting.** Motion by Hoffmann second by Stoelb to approve the minutes from June 19, 2023. All members voted aye, motion.
2. **Selection of a chairman for the Town of Wilson.** Motion by Stoelb second by DesJardins to select Matt Fore as the new Town Chairman. All members voted aye, motion carried.
3. **Robert and Linda Zimbal, Zimbal Minkery, Inc. 6613 Abraham Court, request for WDATCP renewal of the Mink feed processing plant.** Motion by Stoelb seconded by Hoffmann to approve the WDATCP renewal request from Robert and Linda Zimbal of Zimbal Minkery, Inc. All members voted aye, motion carried.
4. **Bid opening for transfer station pavement. Review bids and budgets and award contract.** Motion by Stoelb seconded by Hoffmann to approve KSI from Plymouth the bid for the transfer station pavement. The cost will be \$34,350 for this project. All members voted aye, motion carried.
5. **Discussion on purchase of body camera for Code Enforcement Officers.** Supervisor DesJardins said that she is receiving an anonymous donation for the purchase of one of the body cameras. Motion by DesJardins seconded by Hoffmann to purchase a body camera for each of the Code Enforcement Officers. All members voted aye, motion carried.
6. **Packets for CUP 2-year compliance review, discussion, and possible motion.** None.
7. **Discussion on Chapter 3 Fire Prevention and Protection ordinance.** Motion by DesJardins seconded by Hoffmann to approve the update for Chapter 3 Fire Prevention and Protection ordinance. All members voted aye, motion carried.
8. **Discussion on updated fire burn permit form.** Motion by DesJardins seconded by Hoffmann to approve the updates to the fire burn permit form. All members voted aye, motion carried.
9. **Discussion on the insurance update with the Fire Partner.** Supervisor DesJardins told the board that the Fire Partners were looking at switching their insurance to Rural. This switch would save the Fire Partners approximately 20 percent a year on the premium. This policy would include: \$1500 in towing, rental and four times the liability insurance that they have now with their current plan. From 2 million dollars to 8 million dollars in liability insurance. It also includes a 1-million-dollar policy for all board members. Motion by DesJardins second by Stoelb to approve the switch to Rural Insurance for the Fire Partners. All members voted aye, motion carried.
10. **Discussion on Chapter 68 Ordinance on Citation and Penalties.** Motion by DesJardins seconded by Stoelb to approve the Chapter 68 Ordinance on Citation and Penalties. Chairman Fore, Supervisor Stoelb and Supervisor DesJardins voted aye. Supervisor Hoffmann abstained. The majority voted aye, motion carried.
- 11 **New and New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024.** Motion by Stoelb second by DesJardins to approve Sharon Johnson for an operator License for the period July 1, 2023 – June 30, 2024. All members voted aye, motion carried.

## 12 **Public Comment:**

James VanEss – Comments on the body cameras for the Code Enforcement Officers.

Michael Smith – Comment on the body cameras for the Code Enforcement Officers.

Mike Tenhaken - North Sandwood Lane, Comment on the short-term rental.

Jayne Zabrowski – Whitetail Lane. Comments on the short-term rentals licensing.

Eileen Madden– comment on the short-term rentals.

Huntzinger – 9300 S Sandwood Lane. Comment on the short-term rentals.

Tom Burnight – S. Sandwood Lane. Comment on the short-term rentals.

## 13. **Reports:**

### **a. Ben Darkow – Public Works/Maintenance –**

Darkow said that the F350 truck came in on Friday. The skid steer was delivered this past Thursday. Forks for the skid steer were donated by Rick Meyer. Thank you, Rick Meyer, for the donation. The cemetery posts were painted. Ditch cutting and tree trunk removal taking place.

**b. Shawna Scovronski – Treasurer -** Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared. The total disbursement including payroll and liabilities was \$125657.00.

**c. Sheriff Report –** in packet

**d. Julie Wicker – Clerk –** The clerk told the board that building permits have been all completed and inputted for the calendar year 2022. The clerk would like to thank Cathy Loseke for her help with this.

**e. Supervisors Reports –** Supervisor DesJardins asked that the other board members look through the ordinances to see if any need to be updated. Supervisors DesJardins and Hoffmann will be working through the older ordinances. Chapter 6 in the Town of Wilson ordinances explains the difference between a Code Enforcement officer and a constable. The Town hired the Code Enforcement officer and did write the job description.

## 14. **Disbursement Reports: Town of Wilson & First Responders**

Motion by DesJardins second by Hoffmann to approve the Town’s check numbers 23890-23896, 23898-23902 dated July 3, 2023, in the amount of \$ 61,471.56, all members voted aye, motion carried.

Motion by Hoffmann second by Stoelb to approve the Town’s payroll dated June 28, 2023 in the total amount of \$9536.80, all members voted aye, motion carried

13. 15. The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved. (Roll Call Vote Required). Motion by Stoelb second by DesJardins to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, and the Chair voted aye. Board moved into closed session.

16. **Adjourn:** Motion by Stoelb second by Hoffmann to adjourn at 7:29 pm, all members voted aye, motion carried.

Minutes by Julie Wicker.