

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF JULY 17th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Matt Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:37 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Public Works Director Ben Darkow. Additionally in attendance were Code Enforcement Office Jason Schoen, residents Mr. and Mrs. Ray TenPas, Roger Miller and Kathleen Bachhuber.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the June 19th, 2023 Sanitary District 2 Commissioners Meeting – Motion by Stoelb, second by Hoffmann to approve the draft minutes for June 19th, 2023. All members present voted Aye, Motion Carried.**
2. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl –No report**
3. **Reports:**
 - a. **Sanitary Administrator** – State of Wisconsin 2023 CMAR response was presented. Bollwahn gave an update on the family that had expressed an interest in connecting to Crossroads Community Church forcemain. The decision was made to replace their holding tank, therefore they will not be connecting to the sewer.
 - b. **Treasurer** – Treasurer reports were presented in the commissioners' packets. Treasurer Scovronski was in attendance of certification courses.
 - c. **Secretary** – No Report
 - d. **Commissioners** – No Report
5. **Sanitary District No. 2 Disbursements - Motion by Hoffmann, second by DesJardins, to approve disbursement checks dated 07/19/2023, check numbers 2289-2296 for \$23,163.91. All members voted aye, motion carried.**
6. **ADJOURN - Motion by Stoelb, second by Hoffmann to adjourn. Commissioner Fore adjourned the meeting at 5:39 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator