

FOR BOARD ONLY

Minutes for TOWN OF WILSON, July 17, 2023

CALL TO ORDER & DECLARATION OF OPEN MEETING: Supervisor Fore called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

PRESENT: Chairman Matt Fore, Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann, were present. Also, in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Shawna Scovronski. Also attending was Jayne Zabrowski, Kathleen Bachhuber, Ray & Genny TenPas, Bob & Linda Zimbal, Eileen Madden, Todd Ritcher, Rich Ternes, Roger Miller, Paul Slater, Ted Scharl, Tom Burnight, Peggy Slater, Erik Thelen, Belle Rose Ragins, Matt Gartman.

Pledge of Allegiance: Was cited.

Public Comment –

Kathleen Bachhuber – Comment on the land division and rentals.

APPOINTMENTS / NEW & OLD BUSINESS:

- 1. Approval of the draft minutes July 3, 2023, Town Board meeting.** Motion by Stoelb second by Hoffmann to approve the minutes from July 3rd, 2023. All members voted aye, motion carried.
- 2. The board will review the Plan Commissioners recommendation for the site plan at Millipore Sigma, 5485 County Road V, parcel number 59030459980. The parcel is zoned I2.** Motion by Stoelb seconded by Hoffmann to approve the Plan Commissioners recommendation for the site plan at Millipore Sigma. The address is 5485 County Road V, parcel number 59030459980. All members voted aye, motion carried.
- 3. The board will review the Plan Commissioners recommendation for a proposed land division for Ten Pas Land Holdings at 9027 Frontage Road, parcel 59030462550. This parcel is zoned HC.** Motion by Stoelb seconded by Hoffmann to approve the Plan Commissioners recommendation for the proposed land division for TenPas Holdings. The address is 9027 Frontage Road, parcel number 59030462550. All members voted aye, motion carried.
- 4. The board will review the Plan Commissioners recommendation for a proposed land division for Zimbal Living Trust at 6020 Wilson Lima Road. This parcel is zoned A2.** Motion by Stoelb seconded by Hoffmann to approve the Plan Commissioners recommendation for the proposed land division for Zimbal Living Trust. The address is 6020 Wilson Lima Road, parcel is zoned A2. All members voted aye, motion carried.
- 5. The board will review the Plan Commissioners recommendation for the land division for Third Coast LLC, parcel number 59030464122 (Wilson Lima Road). The parcel is zoned R2.** Motion by DesJardins seconded by Hoffmann to deny the Plan Commissioners recommendation for the land division for Third Coast LLC and send this topic back to the Plan Commissioners to receive updated information on paperwork. All members voted aye, motion carried.
- 6. Interviews and possible selection of a new supervisor for the Town of Wilson.** Todd Richter was present to answer questions regarding the supervisor's position that is open. Mr. Ritcher has lived in the Town since 2018. He is on the volunteer Fire Department. He has worked for Sheboygan County for 19 years. He understands budgeting and would like to join the Town board. Chairman Fore told the board that they will be having another interview on the 7th of August and then vote on a new supervisor.
- 7. Kohler Arts Center; Application for a Temporary Picnic License, Class "B" at 5634 Evergreen Drive.** Motion by Stoelb seconded by Hoffmann to approve the application for a temporary picnic license, Class "B" for Kohler Arts Center. The address for this event will be 5634 Evergreen Drive. All members voted aye, motion carried.
- 8. Packets for CUP 2-year compliance review, discussion, and possible motion.** None

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9. New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024. Motion by DesJardins second by Hoffmann to approve Ann Brusky for an operator license for the period July 1, 2023 – June 30, 2024. All members voted aye, motion carried.

10. **Public Comment:**

Paul Slater – Comment on the land division for Third Coast LLC.

Kathleen Bachhuver – Comment on the short-term rental safety.

Mike Tenhaken - North Sandwood Lane, Comment on the short-term rental.

Eileen Madden– Comment on the short-term rentals.

Huntzinger – 9300 S Sandwood Lane. Comment on the short-term rentals.

Tom Burnight – S. Sandwood Lane. Comment on the short-term rentals.

Peggy Slater – Comment on timeframe for short term rentals.

13. **Reports:**

a. Ben Darkow – Public Works/Maintenance –

Darkow said a sign was placed on the fence of the dog park by a resident because some items had been stolen from the park. This resident would like to put up trail cams as surveillance. Supervisor Hoffmann said that before privately owned cameras can be put up an approval from both the Town and Sheboygan County would need to take place. A&M had finished, and the Schinker Creek Park paths have been completed. Also, the bathrooms have been painted.

Ditch cutting has been completed in the Town.

Darkow asked the board if he could put the Silverado up on the bid auction site. He believes that the Town could receive \$15,000 plus dollars if we sold the truck with the plow.

b. Shawna Scovronski – Treasurer - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared. The total disbursement including payroll and liabilities was \$117,589.97. The total deposits from June 30 – July 12 was \$81,432.94.

c. Sheriff Report – none

d. Julie Wicker – Clerk – The clerk had no report.

e. Supervisors Reports – Supervisor DesJardins asked the other board members if Mary Faydash can be placed on the next agenda to speak about the latest updates on the golf course. She also told residents they should be calling the Sheriff's department and stating that there is a disorderly conduct issue for them to investigate if there are problems with people at the rental units. She mentioned that she would head a committee for problems that have or have occurred with the short-term rentals in the Town.

14. **Disbursement Reports: Town of Wilson & First Responders**

Motion by DesJardins second by Hoffmann to approve the Town's check numbers 23903, 23905-23932 dated July 17, 2023, in the amount of \$ 104,501.02, all members voted aye, motion carried.

Motion by Hoffmann second by DesJardins to approve the Town's payroll dated July 12, 2023 in the total amount of \$9537.44, all members voted aye, motion carried

15. The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved. (Roll Call Vote Required). Motion by Stoelb second by DesJardins to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, and the Chair voted aye. The board moved into closed session.

16. **Adjourn:** Motion by Stoelb second by Hoffmann to adjourn at 7:01 pm, all members voted aye, motion carried.

Minutes by Julie Wicker.