

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF September 5th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Todd Richter. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow. Additional attendees were Code Enforcement Officer Jason Schoen.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for August 21st 2023 SD1 Commissioner's Meeting - Motion by DesJardins, second by Richter to approve the draft minutes for the August 21st, 2023 Commissioner's meeting, All members voted Aye. Motion carried.
2. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl** – Darkow reported that a pump failure happened at KK on the Labor Day holiday. He and Otis Kiehl had responded and called Flyght out to pull the pump.
3. **Reports:**
 - a. **Sanitary Administrator** – No report was presented.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski shared the disbursement and payroll liability totals with the Commissioners. President Fore opened the floor for questions, none were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No reports.

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Hoffmann to approve disbursement checks dated 09/05/2023, check numbers 3518-3522 for \$23,593.80. All commissioners voted aye, motion carried. Motion by Hoffmann, second by DesJardins to approve direct deposit payroll, date of checks 09/05/2023 for \$2004.59, all members voted aye, motion carried.

4. **ADJOURN** - Motion by Stoelb second by Richter to adjourn. President Fore adjourned the meeting at 5:36 p.m.

Minutes respectfully transcribed via audio recording by: Karen Bollwahn, Sanitary District Administrator