

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF September 18th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:38 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Todd Richter. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow. Additional attendees were Code Enforcement Officer Jason Schoen.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for September 5th, 2023 SD1 Commissioner's Meeting - Motion by Hoffmann, second by DesJardins to approve the draft minutes for the September 5th, 2023 Commissioner's meeting, All members voted Aye. Motion carried.**
2. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl – Darkow reported that manhole work will be started on Sherwood on Tuesday the 19th of September.**
3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn explained that at the next meeting the Commissioners will have 3 resolutions on the agenda all related to Clearwater funding through the DNR. With 2 large projects coming up with large price tags, we will be combining the projects and seeking a 20 year note with an interest rate of approximately 2.14. These resolutions will be: to authorize Bollwahn, Darkow and SMS to file the notice of intent, to seek reimbursement for monies spent before we receive the loan and to apply for the loan. The two large projects relate to Indian Mound Road and the Lakeshore Pump Station.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski shared the disbursement and payroll liability totals with the Commissioners. President Fore opened the floor for questions, none were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No reports.

Sanitary District No. 1 Disbursements - Motion by Hoffmann second by Richter to approve disbursement checks dated 09/18/2023, check numbers 3523-3528 for \$20,180.14. All commissioners voted aye, motion carried. Motion by DesJardins, second by Richter to approve direct deposit payroll, date of checks 09/20/2023 for \$1900.30 all members voted aye, motion carried.

4. **ADJOURN - Motion by Stoelb second by Richter to adjourn. President Fore adjourned the meeting at 5:43 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator