

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF October 2nd, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Todd Richter. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow. Additional attendees were Code Enforcement Officer Jason Schoen and residents Jeremy Udovich and Greg Peckels.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for September 18th, 2023 SD1 Commissioner's Meeting - Motion by Stoelb, second by Hoffmann to approve the draft minutes for the September 18th, 2023 Commissioner's meeting, All members voted Aye. Motion carried.**
2. **Review and Act on Resolution 2-2023 to Identify Authorized Representatives to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund related to Clear Water Funding to Rehabilitate the Interceptor System (the Project) – Motion by Stoelb, Second by Richter to adopt Resolution 2-2023 to Identify Authorized Representatives to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund related to Clear Water Funding to Rehabilitate the Interceptor System (the Project) upon vote, all members voted Aye. Resolution 2-2023 Adopted.**
3. **Review and Act on Resolution 3-2023 a Resolution Declaring Official Intent to Reimburse Expenditures related to Clean Water Funding to Rehabilitate the Interceptor System (the Project) – Motion by Hoffmann, second by Richter to adopt Resolution 3-2023 a Resolution Declaring Official Intent to Reimburse Expenditures related to Clean Water Funding to Rehabilitate the Interceptor System (the Project). All members voted Aye, Resolution 3-2023 Adopted.**
4. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl – Darkow reported that preventative maintenance will be happening on all pumps on October 13th with a second date of the 20th if it is not completed in one day.**
5. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn touched on a very large project at Lakershore that will be underway in the future and how it relates to Resolution 3-2023. She informed the Commissioners of the scope and necessity of the project. Commissioner Stoelb questioned what the bottom line dollar amount might be, and Kiehl shared the number from a quote received of \$232,000. Bollwahn mentioned there are things that are not included in the quote, one primarily being re-routing the pumping while the project is being done. Kiehl asked if we had money in reserves? Clerk Wicker responded that we do, but it would be a large percentage of it. Darkow said that these dollar amounts could change drastically depending on a meeting that is scheduled to discuss how the City plans to address their Southside Sewer Study issues. Commissioner DesJardins made a comment that she felt we were sharing way too much information in an open meeting. She said that the City doesn't have any of these discussions in open meeting.
 - b. **Treasurer** –Treasurer's reports were presented in the packets. Treasurer Scovronski shared the disbursement and payroll liability totals with the Commissioners. President Fore opened the floor for questions, none were presented.
 - c. **Secretary** – No report. Clerk Wicker commented that if monetary discussions are happening with the City she wants Treasurer Scovronski present at the meetings.

d. Commissioners – No reports.

Sanitary District No. 1 Disbursements - Motion by Hoffmann second by Stoelb to approve disbursement checks dated 10/02/2023, check numbers 3529-3532 for \$7078.46. All commissioners voted aye, motion carried. Motion by Hoffmann, second by Richter to approve direct deposit payroll, date of checks 10/04/2023 for \$2174.45 all members voted aye, motion carried.

6. **ADJOURN** - Motion by Stoelb second by Richter to adjourn. President Fore adjourned the meeting at 5:42 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator