

Minutes for TOWN OF WILSON, October 16, 2023

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chairman Fore called the Town of Wilson Board Meeting to order at 5:43pm. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

PRESENT: Chairman Matt Fore, Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann, Todd Richter were present. Also in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Treasurer Shawna Scovronski. Also attending was Jayne Zabrowski, Erik Thelen, Abby Darkow, Tom Burnight, Samuel Jack.

Pledge of Allegiance: Was cited.

Public Comment –

Tom Burnight, Comment on the Town’s zoom meetings.

Liz Rosenkranz, 4210 Sandalwood – Comment on the STR.

Peggy Slater - Comment on STR and on the zoom meetings.

Belle Rose Ragins – Comment on the zoom meetings.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes October 02, 2023, Town Board meeting.** Motion by Hoffmann seconded by Richter to approve the minutes from October 02, 2023. All members voted aye, motion carried.
2. **The Plan Commission recommends the application for a second driveway at 4908 South 15th Street. The Parcel for this property is 59030465960, zoned R1.** Motion by Stoelb seconded by Stoelb to approve the application for a second driveway at 4908 South 15th Street. The Parcel for this property is 59030465960. All members voted aye, motion carried.
3. **Discussion and possible action on attorney contract.** Samuel Jack was present to represent Dempsey Law Firm. Mr. Jack told the board that due to Matt Parmentier being off on medical leave, John St. Peter and himself will be stepping in to helping with all the Town’s legal issues. Motion by Hoffmann seconded by DesJardins to have the Town move attorneys to Michael Bauer’s firm. A roll call vote was taken. Hoffmann voted aye, DesJardins voted aye, Richter voted nay, Stoelb voted nay, Chair voted nay. Motion did not pass. The Town will remain with Dempsey Law Firm.
4. **Packets for CUP 2-year compliance review, discussion, and possible motion.** Motion by Supervisor Stoelb second by Hoffmann to certify that Islamic Society of Sheboygan is in compliance with their conditional use permit and that no further action is needed at this time, all member voted aye, motion carried.
5. **New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024.** None
6. **Approval for The Town to reimburse Marquette Investment Partners Ltd to rescind taxes from 2022 in the amount of \$2,248.88.** Motion by DesJardins and seconded by Richter to approve the reimbursement to Marquette Investment Partners Ltd to rescind taxes from 2022 in the amount of \$2,248.88. All members voted aye, motion carried. Refund for a tax payment for improvement that was not completed.
7. **Discussion and possible action on obtaining a loan of \$750,000 for 20 years to cover the cost for Frontage Road.** Ben Darkow told the board that this dollar amount for the repair of this road isn’t correct, and Sheboygan County will need to update the quote from our previous estimate from several years ago. Darkow will be calling Sheboygan County and asking if they are able to get an estimate as soon as possible. A special meeting will be held on Monday, October 23, 2023, at 5:30 pm. This meeting will only be on Zoom.
8. **Public Comment:** None
9. **Reports:**
 - a. **Ben Darkow – Public Works/Maintenance –** Darkow told everyone that Dale Yost retirement party is on October 26 starting at 4:00 pm. The maintenance staff dug the holes with the skid-steer

and replaced the posts on Friday at Firemen's Park. The new F350 is in the shop currently having the plow installed. The old Silverado will be put up for auction after the F350 is finished. Trees did come down from the storm and have been removed.

b. Shawna Scovronski – Treasurer - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared in the packet. The Town's saving account is at \$1,079,355, deposits for this period at \$89611.88.

c. Sheriff Report – No report

d. Julie Wicker – Clerk – Billboard inventory is completed. The Chair of the Plan Commission will be looking at it to approve. The population as of January 1, 2023 is 3,459. This is down 27 from the prior year. Out of the 3,459 residents in the Town, 2,756 can vote. The board members request to see the agendas earlier than Thursday, so the members of the board will be able to view draft agenda only on OneDrive.

e. Code enforcement officer – None.

f. Supervisors Reports – Supervisor DesJardins would like to know if any letters are sent out from the Town regarding properties that are doing STR and have not done paperwork for the license. The clerk told DesJardins that she had sent out a letter regarding this situation. DesJardins asked about people doing building repairs etc. and not getting a building permit. She wanted to know if a mailer can go out to all the residents explaining what needs a building permit before starting a project. If a contractor is hired it's the residents responsible for getting a permit.

10. Disbursement Reports: Town of Wilson & First Responders

Motion by Richter second by DesJardins to approve the Town's check numbers 24032-24052 dated October 16, 2023, in the amount of \$ 36,825.19, all members voted aye, motion carried.

Motion by Hoffmann second by DesJardins to approve the Town's payroll dated October 18, 2023 in the total amount of \$9,455.70, all members voted aye, motion carried.

11. Discussion and possible action on Chapter 2, Town's Speed Limit Ordinance on Wilson Lima Road between Middle Road and the Town jurisdiction at County A. The speed limit after Middle Road would be 55 mph. Unposted roads are 55 mph per State statutes. Reduced speed limits signs will need to be put up in the areas where the speed limits are reduced. The clerk will look up the ordinances on speed limits and get back to the board.

12. The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility. During the closed session, the Board will be discussing all Town Staff. The Board reserves the right to reconvene into open session following the closed session.

Motion by Richter second by Stoelb to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, Richter aye, and the Chair voted aye. The board moved into closed session.

13. Adjourn: Motion by Richter second by Stoelb to adjourn at 6:52 pm, all members voted aye, motion carried.

Minutes by Julie Wicker.