

Minutes for TOWN OF WILSON, October 2, 2023

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chairman Fore called the Town of Wilson Board Meeting to order at 5:51pm. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

PRESENT: Chairman Matt Fore, Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann, Todd Richter were present. Also in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Treasurer Shawna Scovronski. Also attending was Jayne Zabrowski, Belle Rose Ragins, Lisa Rosenkranz, Jason Schuer, Tom Burnight, Peggy Slater, Cauda Bricks, Tom Burnight, Jeremy Udovich, G. Reckels

Pledge of Allegiance: Was cited.

Public Comment –

Tom Burnight, Comment on the Town’s zoom meetings.

Lis Rosenkranz, 4210 Sandalwood – Comment on the STR.

Peggy Salter - Comment on STR and on the zoom meetings.

Belle Rose Ragins – Comment on the zoom meetings.

APPOINTMENTS / NEW & OLD BUSINESS:

- 1. Approval of the draft minutes September 18, 2023, Town Board meeting.** Motion by Stoelb seconded by Hoffmann to approve the minutes from September 18, 2023. All members voted aye, motion carried.
- 2. Discussion and possible action on Chapter 2, Town’s Speed Limit Ordinance.** Motion by Stoelb seconded by Hoffmann to have the speed limit posted on Wilson Lima Road to be East to the bridge 25 mph, and then the speed limit from the bridge to Middle Road be at 35 mph. Signs will be put up when they arrive. All members voted aye, motion carried.
- 3. Discussion and approval of the 2024 Joint Power Agreement.** Motion by Hoffmann second by Stoelb to approve the 2024 Joint Power Agreement. All members voted aye, motion carried.
- 4. Discussion and possible action on moving all Town Board meetings to in-person meetings.** Hoffman motion to file this topic seconded by Richter. All members voted aye, motion carried. All members have decided that having Zoom meetings is beneficial to the community.
- 5. Packets for CUP 2-year compliance review, discussion, and possible motion.** None
- 6. Discussion on the Short-Term Rental committee.** Motion by Hoffmann seconded by Richter to contact the prior members and others should call the Clerk to join the committee. Chairman Fore and Supervisor Stoelb will work on the committee’s written instructions.
- 7. New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024.** Motion by Stoelb seconded by Richter to approve Sara Stenske for an operator’s license for the period July 1, 2023 to June 30, 2024.
- 8. Proposal to move funds from restricted to undesignated fund balance.** Motion by Hoffmann seconded by Richter to approve the moving of restricted funds to undesignated fund balance. The Town had been paying all the charges for the Park & Forestry, First Responders and Rammer Ponds throughout the years. During this time, no money was transferred back in the Town’s accounts.
Park & Forestry will be moving \$9,491.71 to the undesignated fund. This is a combination of \$2,139,14 for interest and \$7,352.57 from LGIP account to Undesignated Fund Balance. The restricted money of \$35,000 will be moved into a LGIP account for a better interest rate.
First Responders restricted funds of \$1,558.42 will be moved to the Town’s account. The First Responders had purchased EMS Apparel for \$1,645.
Rammer Ponds Restricted Funds has \$10,839.42 in this account. Money has not been transferred to the Town’s checking account for Utility District bills since 2018. The dollar amount that will be moved is \$7,000 which will keep \$3,839.42 in the Restricted account.
- 9. Public Comment:** None

10. Reports:

a. Ben Darkow – Public Works/Maintenance – Darkow told everyone that Dale Yost had retired. A retirement party will be scheduled soon. He thanked him for his 23 years with the Town. The staff will be removing the old post at Fireman Park. Darkow said that he informed Greg Wagner to go ahead with the brine for the roads this winter. The posts have been removed and replaced with new ones at Fireman’s Park.

b. Shawna Scovronski – Treasurer - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared in the packet.

c. Sheriff Report – No report

d. Julie Wicker – Clerk – Short term rental properties have had the second notices sent out this past week. The clerk has only received 8 applications back.

e. Code enforcement officer – In Board packet.

f. Supervisors Reports – Supervisory DesJardins would like to receive the draft agenda prior to the clerk sending it out on Thursday. DesJardins would like all members of the board to look into the classes that are offered at the Wisconsin Association.

11. Disbursement Reports: Town of Wilson & First Responders

Motion by DesJardins second by Richter to approve the Town’s check numbers 24018-24031 dated October 02, 2023, in the amount of \$ 11,272.64, all members voted aye, motion carried.

Motion by DesJardins second by Richter to approve the Town’s payroll dated October 04, 2023 in the total amount of \$8,936.61, all members voted aye, motion carried.

- 12.** The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility. During the closed session, the Board will be discussing all Town Staff. The Board reserves the right to reconvene into open session following the closed session. Motion by Stoelb second by Richter to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, Richter aye, and the Chair voted aye. The board moved into closed session.

- 13. Adjourn:** Motion by Richter second by Stoelb to adjourn at 6:52 pm, all members voted aye, motion carried.

Due to computer issues Chairman Fore adjourned the open meeting early. All agenda items that were not discussed will be placed on the next agenda.

Minutes by Julie Wicker.