

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF November 20th, 2023**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Matt Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Brian Hoffmann, Todd Richter, and Tom Stoelb. Also in attendance: Secretary Julie Wicker, Treasurer Shawna Scovronski. Sanitary Administrator Karen Bollwahn and Public Works Director Ben Darkow. Additionally, in attendance were Code Enforcement Office Jason Schoen and residents Erik Thelen, Jayne Zabrowski and Eileen Madden.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the October 16th, 2023 Sanitary District 2 Commissioners Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for October 16th, 2023. All members voted Aye, Motion Carried.**
2. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl – No report**
3. **Reports:**
 - a. **Sanitary Administrator – No report**
 - b. **Treasurer –** Treasurer reports were presented in the commissioners' packets. Cash balance reports was \$719,972, Deposits were \$272.63 mainly from bank interest, and disbursements were \$4996.90. Treasurer Scovronski reported that the budgets are nearly complete and alerted the Commissioners to watch for them in their inboxes early next week so they have them to look at before the budget hearing scheduled for December 4th, 2023.
 - c. **Secretary – No Report**
 - d. **Commissioners – No Report**
5. **Sanitary District No. 2 Disbursements - Motion by DesJardins, second by Stoelb to approve disbursement checks dated 11/20/2023, check numbers 2320-2325 for \$4996.90. All members voted aye, motion carried.**
6. **ADJOURN - Motion by Stoelb, second by Richter to adjourn. Commissioner Fore adjourned the meeting at 5:38 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator