

# Minutes for TOWN OF WILSON, November 20, 2023

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Supervisor Stoelb called the Town of Wilson Board Meeting to order at 5:40 pm. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

**PRESENT:** Supervisors Tom Stoelb, Nancy DesJardins, Brian Hoffmann, Todd Richter, Chairman Matt Fore were absent. Also in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Treasurer Shawna Scovronski. Also attending was Jayne Zabrowski, Erik Thelen, Tom Burnight, Eileen Madden.

**Pledge of Allegiance:** Was cited.

## **Public Comment –**

Brian Hoffmann – Ask about the Sheboygan County Violations at are open in the Town.

## **APPOINTMENTS / NEW & OLD BUSINESS:**

- 1. Approval of the draft minutes November 06, 2023, Town Board meeting.** Motion by Richter seconded by Stoelb to approve the November 06, 2023 meeting minutes. Fore abstained. All other members voted aye, motion carried.
- 2. Discussion and possible action on approving application for the BCPL State Trust Fund Loan.** Supervisor Hoffmann would like the board to know that this is a 20 year note for \$530,000. He also wanted to make sure that if interest rates go down, the Town should be able to refinance the loan. Also, there are no repayment penalties. Motion by Stoelb seconded by Richter to approve the BCPL State Trust Fund application in the about of \$530,000 for 20 years. All members present voted aye, motion carried.
- 3. Discussion and possible action on the BCPL- Borrowing Resolution.** Motion by DesJardins second by Richter to approve the BCPL – Borrowing Resolution. All members present voted aye, motion carried.
- 4. Discussion and possible action on borrowing funds from WI Bank & Trust.** Copies of the application for this loan for \$40,000 were in their packets.
- 5. Discussion and possible action on remote meeting procedure using internet meeting service policy.** The members of the Board discussed the policy. They would like to make some changes and bring this back to the board at the next meeting.
- 6. Discussion and possible action on getting a survey for parcel number 59281324501.** This parcel was given to the Town in October of 1980. The deed is for 6.92 acres of property along Fish Creek to be used as “open space”. The board would like to see if a survey can be found. D&H Land Surveys did a survey of this parcel back in 1980. The clerk will look at getting information about the survey. Then the board would like to have signs placed around the parcel for no hunting, etc. When the weather permits the DNR warden will walk the parcel area with Ben Darkow. Supervisor Hoffmann believes this is along Fisherman Creek area. Motion by Richter seconded by Hoffmann to obtain a survey for this parcel so signs can be put up. All members present voted aye, motion carried.
- 7. Packets for CUP 2-year compliance review, discussion, and possible motion.** Motion by Supervisor DesJardins second by Stoelb to certify that Robert Forsythe at 5340 S. Business is in compliance with their conditional use permit and that no further action is needed at this time. All members voted aye, motion carried.  
Motion by Supervisor DesJardins second by Richer to certify that Little Owls Child Care is in compliance with their conditional use permit and that no further action is needed at this time. All members voted aye, motion carried.  
Motion by Supervisor DesJardins second by Richer to certify that Doug TenHaken at 9835 Middle Road is in compliance with their conditional use permit and that no further action is needed at this time. All members voted aye, motion carried.

Motion by Supervisor DesJardins second by Hoffmann to certify that Terry Knier of K-Storage is in compliance with their conditional use permit and that no further action is needed at this time. All members voted aye, motion carried.

**8. Approval of nominations for the Assistant Fire Chief.** Correction: should read Fire Chief.

Motion by DesJardins seconded by Stoelb to approve the nominations of Todd Hittman as the Town of Wilson Fire chief. All members present voted aye, motion carried.

**9. New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024.** Moved to next meeting. Motion by Stoelb seconded by DesJardins to approve the operator license applications for Kandice Specht, Ashley Thomas, Jenniferr Avina and Audreyanne Yurk for the period of July 1, 2023 until June 30, 2024. All members present voted aye, motion carried.

**10. Public Comment:**

Erik Thelen thanked the Supervisors for their service. Thanked Supervisor DesJardins for getting the remote meeting policy, and Supervisor Hoffmann for asking what happens if something happens with technology during a meeting.

**11. Reports:**

**a. Ben Darkow – Public Works/Maintenance** – Darkow told everyone he met with Woody’s Tree Service. The Town will be getting an estimate to remove approximately 42 Ash trees on Indian Mound Road. Money is still available in the budget for this.

**Darkow also told the board that we have several items out for auction.** The old Silverado is one of the items. This auction will be completed on November 30<sup>th</sup>.

**b. Shawna Scovronski – Treasurer** - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared in the packet. The Town’s deposits from November 3 – November 16 were \$17,351.10. Disbursement for this period was \$170,006.17 which includes payroll liabilities of \$22,730.85.

**c. Sheriff Report** – None.

**d. Julie Wicker – Clerk** – The Sheboygan County will be launching the Smart911 program. This will be open to all municipalities in the County of Sheboygan to use. This is a system that will notify the residents if a disaster occurs. More information will be available coming up, but anyone is able to upload with application on a smart phone. You can have alerts come to your cell phone, landline, and a phone call.

**e. Code enforcement officer** – In your folder.

**f. Supervisors Reports** – Supervisor DesJardins would like to get information on a detachment from the city of Sheboygan and annexing back to the Town.

**12. Disbursement Reports: Town of Wilson & First Responders**

Motion by Hoffmann second by Stoelb to approve the Town’s disbursement check numbers 24081 - 24107 dated November 20, 2023, in the amount of \$ 147,275.32, all members voted aye, motion carried.

Motion by Hoffmann second by Stoelb to approve the Town’s payroll dated November 15, 2023 in the total amount of \$8,204.44, all members voted aye, motion carried.

**13. Adjourn:** Motion by Stoelb second by Richter to adjourn at 6:54 pm, all members voted aye, motion carried.