

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING TOWN  
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF January 2nd, 2024**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Hall and via Zoom which complies with open meeting laws.

**PRESENT:** President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Todd Richter present. Also in attendance: Secretary Julie Wicker, Public Works Director Ben Darkow, Technician Otis Kiehl.

**NEW BUSINESS / APPOINTMENTS:**

1. Approval of draft minutes for December 18th, 2023 SD1 Commissioner's Meeting - Motion by Richter, second by Hoffmann to approve the draft minutes for the December 18th, 2023 SD1 Commissioner's meeting, All members voted Aye, Motion carried.
2. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl** – Otis shared a quote for fixing the glitch happening at the Schinker lift station that Flyght is looked into. Two options were presented, one being an upgrade and the second being a replaced transducer. However, for the past week the glitch has not appeared so these quotes can wait until we see if the problem resurfaces.
3. **Reports:**
  - a. **Sanitary Administrator** – Administrator was not in attendance. Her report was presented in the packet. President Fore highlighted the Celebration of Life scheduled for February 3<sup>rd</sup>, 2024 at Lakeshore Lanes in honor of Tom Sanville from the report.
  - b. **Treasurer** –Treasurer's reports were presented in the packets. The treasurer was in the building but not in attendance due to working on taxes. Anyone with questions were invited to stop at her office after the meeting.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No reports

Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Hoffmann to approve direct deposit payroll, date of checks 12/27/2023 for \$1,688.86 All members voted aye, motion carried. Motion by Stoelb second by DesJardins to approve disbursement checks dated 1/02/2024, check numbers 3570-3574 for \$6150.11. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve disbursement check dated 1/02/2024, check number 3575 for \$130.63. All commissioners voted aye, motion carried.

4. **ADJOURN** - Motion by Stoelb second by Desjardins to adjourn. President Fore adjourned the meeting at 5:36 p.m.

Minutes respectfully transcribed by audio recording: Karen Bollwahn, Sanitary District Administrator