

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN  
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF February 19<sup>th</sup>, 2024**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Matt Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws.

**PRESENT:** President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Todd Richter present. Also in attendance: Administrator Karen Bollwahn, Treasurer Shawna Scovronski, Public Works Director Ben Darkow, Residents Jack Leonhardt, Erik Thelen, Belle Raggins, Stuart Stempihar and Marc Brami.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of the draft minutes for the January 15<sup>th</sup>, 2024 Sanitary District 2 Commissioners Meeting – Motion by Richter, second by DesJardins to approve the draft minutes for January 15th, 2024 Sanitary District 2 Commissioners Meeting. All members voted Aye. Motion Carried.**
2. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl – No Report**
3. **Reports:**
  - a. **Sanitary Administrator** – Bollwahn reported that she has received an email from SMS regarding flow data analysis as it relates to Millipore Sigma. She will be digging into that tomorrow to see what is all included. She will report back to the commissioners once that is complete.
  - b. **Treasurer** – Treasurer reports were presented in the packets.
  - c. **Secretary** – Secretary was excused for this meeting.
  - d. **Commissioners** – No reports
5. **Sanitary District No. 2 Disbursements - Motion by DesJardins, second by Stoelb to approve disbursement checks dated 2/19/2024, check numbers 2336-2341 for \$10,378.34. All members voted aye, motion carried.**
6. **ADJOURN - Motion by Richter, second by Stoelb to adjourn. Commissioner Fore adjourned the meeting at 5:36 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator