

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF March 18th, 2024**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Matt Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Tom Stoelb, and Brian Hoffmann were present. Todd Richter was excused. Also in attendance: Administrator Karen Bollwahn, Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow, residents Erik Thelen, Belle Raggins, Stuart Stempihar and Mark Kelm from the Town of Mosel.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the February 19th, 2024 Sanitary District 2 Commissioners Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for the February 19th, 2024 Sanitary District 2 Commissioners Meeting. All members present voted Aye. Motion Carried.**

2. **Discussion and possible action on the 2024 Interim Sanitary Sewer Services Agreement –** President Fore gave a brief overview of the topic and introduced Mike Kelm who was in attendance in support of the agreement. For explained that this agreement is between multiple communities and because we are part of the original agreement any changes to it need to be approved of by us. The Town of Mosel is interested in allowing Kohler Generator to connected to the Sanitary Sewer, which does not affect our structures or capacities at all, so Fore recommends approving the agreement. Motion by DesJardins, second by Stoelb to approve the signing of the 2024 Interim Sanitary Sewer Services Agreement. Fore called for any further discussion. Bollwahn requested permission to speak. Permission granted. Bollwahn informed the commissioners that this topic requires all three entities, Town, SD1 and SD2 to sign because they were individuals in the original agreement. Unfortunately she hadn't realized that until it was too late to adjust the agendas, so she questioned if there was a way to approve them for all 3 tonight, or if it was better to proceed with SD2 approval and get it on the April 1st Meeting agendas for Town and SD1. The Secretary stated it cannot be approved without being on the agenda. The decision was made to move forward with SD2 and put this topic on the agenda for SD1 and Town of Wilson for April 1st. No further discussion, all members present voted Aye, Motion carried.

3. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl – No Report**
4. **Reports:**
 - a. **Sanitary Administrator – No Report**
 - b. **Treasurer –** Treasurer reports were presented in the packets. The following financials were shared: Total Cash balance \$755,265. No dpeosites, and \$15098.66 in disbursements. The largest disbursements were for treatment costs to the City of Sheboygan and annual audit billing.

- c. **Secretary** – Secretary had no report.
 - d. **Commissioners** – No reports presented
5. **Sanitary District No. 2 Disbursements** - Motion by DesJardins, second by Hoffmann to approve disbursement checks dated 3/18/2024, check numbers 2342-2348 for \$15,098.66. All members voted aye, motion carried.
 6. **ADJOURN** - Motion by DesJardins, second by Hoffmann to adjourn. Commissioner Fore adjourned the meeting at 5:40 p.m.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator