

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF April 1st, 2024**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Office and via Zoom which complies with open meeting laws.

PRESENT: President Matt Fore, Commissioners Nancy DesJardins, Todd Richter and Tom Stoelb present. Also in attendance: Administrator Karen Bollwahn, Secretary Julie Wicker, Treasurer Shawna Scovronski, Public Works Director Ben Darkow, Residents Jack Leonhardt, Stu Stempihar, and Mike Kelm from Town of Mosel.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss issues related to: Lakeshore Pump Station repairs as it relates to City of Sheboygan obligations. Motion by Stoelb, second by Richter to proceed into closed session. Roll call vote: Richter, AYE, Stoelb, AYE, DesJardins AYE, and Chairman Fore voted Aye.
2. Approval of draft minutes for March 18th, 2024 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the March 18th, 2024 SD1 Commissioner's meeting, All members voted Aye, Richter abstained, Motion carried.
3. Discussion and possible action on the 2024 Interim Sanitary Sewer Services Agreement – Motion by Stoelb, second by DesJardins to approve the 2024 Interim Sanitary Sewer Service Agreement. All Members voted AYE, Motion carried.
4. Maintenance issues as reported by Ben Darkow and/or Otis Kiehl – Darkow had no report.
5. Reports:
 - a. **Sanitary Administrator** – Administrator Bollwahn reported VanDerVaart has had their meter installed. The outside reader needs to be installed yet, and in the near future she will be bringing numbers to the commissioners to establish a payment plan for the company, as their bill will include a few years of service and a connection fee that has not yet been paid.
 - b. **Treasurer** – Treasurer's reports were presented in the packets.
 - c. **Secretary** – The Secretary had no report.
 - d. **Commissioners** – No reports were presented.
6. Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement check number dated 4/1/2024, for \$4,226.70. All commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve direct deposit payroll, date of checks 4/3/2024 for \$1947.18. All members voted aye, motion carried.
7. ADJOURN - Motion by Richter second by Stoelb to adjourn. President Fore adjourned the meeting at 6:10 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator