

# Minutes for TOWN OF WILSON, April 15, 2024

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Chairman Fore called the Town of Wilson Board Meeting to order at 6:11 pm. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. The meeting was held via the Town Hall and on Zoom which complies with open meeting laws.

**PRESENT:** Chairman Matt Fore, Supervisors Tom Stoelb, Nancy DesJardins, Todd Richter were present. Also in attendance: Clerk Julie Wicker, Director of Public Works Ben Darkow, Treasurer Shawna Hall. Also attending were Erik Thelen, Jayne Zabrowski, Stu Stempihar, Jason Schoen, William Smith, Bryan Grunewald, Jack Leonhardt, Jeff Roehl, Marc Brami.

**Pledge of Allegiance:** Was cited.

**Public Comment** – Jeff Roehl, 7133 Shircel Road, Sheboygan. Commented on the property at that address.

## APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes from April 1, 2024, Town Board meeting.** Motion by Richter seconded by Stoelb to approve the April 1, 2024 minutes. All members voted aye, motion carried.
2. **Presentation by Bryan Grunewald from Clifton Larson Allen LLP on Town's 2023 audit.** The Town's auditor Bryan Grunewald from CLA spoke about the Town's financial statement. This included internal control over financial report, management communication and the fund balance. He said that the Town policy for our fund balance is 20% and we are above this percentage at approximately 43.6% with a total of an unassigned fund balance of \$578,626.
3. **Discussion and possible action on the Intergovernmental Agreement for North Fond Du Lac.** Motion by Stoelb seconded by Richter to approve the Intergovernmental Agreement with North Fond Lac. All members voted aye, motion carried.
4. **Discussion and possible action on the update ordinance creating a joint municipal court.** Motion by Stoelb seconded by DesJardins to approve the updated ordinance creating a joint municipal court. All members voted aye, motion carried.
5. **Discussion and possible action on the Town's Street maintenance estimate for 2024.** The county estimates are: Sauk Trail - \$8,857.00 (blacktop); Timberline Lane - \$,2090.00 (blacktop); Town Hall - \$4,311.00 (blacktop); Tasswood Dr. - \$4,947.00 (blacktop); Pioneer and Shorecrest - \$5,857.00 (blacktop); Old Park Rd. - \$19,522.00 (blacktop); Whispering Winds - \$5,381.00 (blacktop); Wind Dancer Ct. - \$4,276.00 (blacktop); Tasswood Dr - \$4778.18 seal coating; Pinecrest Ct. \$1012.94 (seal coating; Meggers - \$6,793.05 (seal coating); Janewood - \$3291.48 (seal coating); Timberline - \$5042.82 (seal coating). This is a total of \$5,5241.00 for blacktop; \$20,918.42 for seal coating, totaling \$76159.42. The motion was made by DesJardins and seconded by Stoelb to approve the street maintenance for 2024. All members voted aye, motion carried.
6. **Packets for CUP 2-year compliance review, discussion, and possible motion.** None
7. **New and Renewal Operator License Applications for period July 1, 2023 – June 30, 2024.** Motion by Stoelb seconded by Richter to approve the operator license application for Samuel Ames. All members voted aye, motion carried.
8. **Public Comment:** None
9. **Reports:**
  - a. **Ben Darkow – Public Works/Maintenance** – Darkow told the board that the winter equipment is off the trucks. The crew is working on Spring projects. The snowplow totals are in the packet. The total with Wagner and the county is \$72,114.87 for the year.

The bids for the office roof were opened today. Motion by DesJardins seconded by Stoelb to approve Irish Roofing to do the roof at the Town office. All members voted aye, motion carried. Darkow will be at a road class by Wisconsin Town's Association from April 29-30.

- b. **Shawna Hall – Treasurer** - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information were shared in the packet. The balance for this period ending on April 11<sup>th</sup> was \$1,670,325. Disbursement was \$70,041.22. The attorney bill was \$7,171 and Grota was \$13,900 for two quarters.
- c. **Sheriff Report** – None
- d. **Julie Wicker – Clerk** – Reminders that the BOR will be May 6, May 23 Grota will be at the office, and then on June 18 from 6-8 will be the BOR.
- e. **Code enforcement officer** – None
- f. **Supervisors Reports – Supervisor Richter** said thank you for the help and information that everyone gave me while I was on the Board.  
Supervisor DesJardins wanted to remind everyone that Wisconsin Town's Association gives away a Scholarship for students. The topic of the essay is: What strategies can be implemented by town officials in collaboration with citizens to maintain civility in local government?  
Chairman Fore wanted to thank Supervisor Richter for his time he gave to the Town. Fore also thanked everyone that helped with the election.

**10. Disbursement Reports: Town of Wilson & First Responders**

Motion by Stoelb second by DesJardins to approve the Town's disbursement check numbers 24327 -24355 dated April 15, 2024, in the amount of \$55,051.63, all members voted aye, motion carried.

Motion by DesJardins seconded by Stoelb to approve the Town's payroll, dated April 17 in the amount of \$9,390.99, all members voted aye, motion carried. Motion by Stoelb seconded by DesJardins to approve the Town's election workers payment, dated April 17 in the amount of \$2098.69, all members voted aye, motion carried.

- 11. The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved related to alleged nuisance properties and violations of the Town's Zoning Ordinance. (Roll Call Vote required).** Motion by Richter seconded by Stoelb to move into closed session. Roll call vote taken, DesJardins aye, Stoelb aye, Richter aye and the chair voted aye. Motion by Richter seconded by Stoelb to move back into open session. All members voted aye, motion carried.

- 12. Adjourn:** Motion by Richter second by Stoelb to adjourn at 7:42 pm, all members voted aye motion carried.