

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF June 17th, 2024**

CALL TO ORDER & DECLARATION OF OPEN MEETING: Commissioner Stoelb called the Sanitary District No.1 Commissioners Meeting to order at 6:25 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Office and via Zoom which complies with open meeting laws.

PRESENT: Commissioners Tom Stoelb, Nancy DesJardins, Stu Stempihar and Mike Yocius were present, President Matt Fore was excused. Also in attendance: District Engineer Scott Schramm, Administrator Karen Bollwahn, Secretary Julie Wicker, Technician Otis Kiehl, Code Enforcement Officer Jason Schoen, and Treasurer Shawna Hall. Residents Jack Leonhardt, Kristy DeBlaey, John DuMez, Suzie Fredricks, David Huenink, Rich Ternes, Mark Schleicher, Pete Depagter, Erik Thelen, Jayne Zabrowski and Belle Raggins.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for June 3rd, 2024 SD1 Commissioner's Meeting - Motion by Stempihar, Second by DesJardins to approve the draft minutes for the June 3rd, 2024 SD1 Commissioner's meeting, All members voted Aye, Motion carried.**
2. **Compare Quote #0145 for Pump repair and #0227 for New Pump, possible action – Administrator Bollwahn had presented a comparison of the cost of repair vs. purchase in the Commissioners packet. The repair came in at \$31,902 and the replacement came in at \$33,148.70. Commissioner Stoelb mentioned the inability to guarantee that we will be able to use the pump after the repairs to Lakeshore happen. Kiehl said he doesn't think they are going to change the size of the forcemain, Engineer Schramm said he understands the position of wanting to have a spare pump. He said it is basically a maintenance question for the commissioners. DesJardins asked if the pump could be sold? Schramm said yes, but we could probably get 50 cents on the dollar. Kiehl mentioned it doesn't pay to stick that kind of money in the repair, and Schramm agreed. Stoelb asked, how bad does Kiehl want a spare pump? Kiehl said, what if we need it? They agreed, it's only bad if you need it and don't have it. Bollwahn said that she knows Public Works Director Darkow would feel better if they had a spare pump in house, and he fully supports the purchase. Motion by DesJardins to approve Quote # 0027 for the purchase of a new pump for the price of \$33,148.70, second by Stempihar. All members voted AYE, motion carried.**
3. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl – no report for this meeting.**
4. **Reports:**
 - a. **Sanitary Administrator –** Administrator Bollwahn reported that the company we have purchased software from for Sanitary billing has been sold to another company. The purchasing company has chosen to dissolve our original software in favor of their new product that offers a lot of add on features. She mentioned that she wasn't sold on the sales pitch that she has been given thus far, but was informed that we have about a year to decide. In the meantime, Bollwahn will be researching what other municipalities use for software and will be looking into what our options are. She will bring some options to the Commissioners once it's ready.
 - b. **Treasurer –**Treasurer's reports were presented in the packets. Treasurer Hall shared the following balances:
\$1720889 in cash, \$1181 in deposits, \$16075 in disbursements, \$2932 in payroll. She highlighted the disbursement to Dempsey Law Firm totaled \$6,489.55

- c. **Secretary** – The Secretary had no report.
- d. **Commissioners** – No reports were presented.

5. **Sanitary District No. 1 Disbursements** - Motion by DesJardins second by Yocius to approve disbursement check numbers 3648-3657 dated 6/17/2024, for \$13,217.39. All commissioners voted aye, motion carried. Motion by DesJardins, second by Yocius to approve direct deposit payroll, date of checks 6/04/2024 for \$1,668.36 date of payroll was corrected to 6/12/2024. All members voted aye, motion carried.

6. **ADJOURN** - Motion by Yocius, second by DesJardins to adjourn. Commissioner Stoelb adjourned the meeting at 6:35 p.m.

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator