

**SANITARY DISTRICT NO. 1 COMMISSIONERS  
MEETING TOWN OF WILSON, SHEBOYGAN COUNTY,  
WISCONSIN  
MINUTES OF July 15th, 2024**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Office and via Zoom which complies with open meeting laws.

**PRESENT:** President Fore, Commissioners Tom Stoelb, Nancy DesJardins and Stu Stempihar were present. Mike Yocius was excused, Also in attendance: Public Works Director Ben Darkow, Administrator Karen Bollwahn, Secretary Julie Wicker, Code Enforcement Officer Jason Schoen. Residents Jack Leonhardt, Suzie Fredricks, Jayne Zabrowski and Glenn Johnson.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for July 1st, 2024 SD1 Commissioner's Meeting - Motion by Stoelb, Second by Stempihar to approve the draft minutes for the July 1st, 2024 SD1 Commissioner's meeting. All members voted Aye, Motion carried.**
2. **Presentation and possible action on Bids for the Curtiss Lift Station Rehabilitation – Bids were presented to the Commissioners. Two bids were received, one from Sabel Mechanical for \$38,685 and one from Rohde Brothers for \$59,746.  
Motion by Stempihar second by Stoelb to Approve the bid from Sabel Mechanical for the Curtiss Lift Station Rehabilitation for \$38,685 All members voted aye, motion carried.**
3. **Presentation and possible action on Quote #22714 from Great Lakes for leak repairs – Topic moved to the next agenda due to technical information requested by Otis Kiehl who could not be in attendance for this meeting.**
4. **Maintenance issues as reported by Ben Darkow and/or Otis Kiehl – no report for this meeting.**
5. **Reports:**
  - a. **Sanitary Administrator –** Bollwahn reported on the software transition of Gworks. She has received the cost increases and sought permission to bring Workhorse in for a meeting. Permission granted .She also reported that the diggers Hotline invoice was received for the 2<sup>nd</sup> payment for 2024. It states payment must be made by July 31, 2024 to remain in the prepayment plan. Use of a credit card to pay the balance was approved because the next meeting is not until August 5<sup>th</sup>.
  - b. **Treasurer –**Treasurer's reports were presented in the packets.
  - c. **Secretary –** The Secretary had no report.
  - d. **Commissioners –** No reports were presented.
6. **Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb to approve disbursement check numbers 3664-3670 dated 7/15/2024, for \$780.18. All commissioners voted aye, motion carried. Motion by DesJardins, second by Stoelb to approve direct deposit payroll, date of checks 7/2/2024 for \$2141,61. All members voted aye, motion carried.**
7. **ADJOURN - Motion by Stoelb, second by Stempihar to adjourn. President Fore adjourned the meeting at 5:37 p.m.**

Minutes respectfully submitted by: Karen Bollwahn, Sanitary District Administrator