

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING TOWN
OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF August 19th, 2024**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.2 Commissioners Meeting to order at 5:38 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held in person at the Town Hall and via Zoom which complies with open meeting laws.

PRESENT: President Fore, Commissioners Nancy DesJardins and Stu Stempihar and Mike Yocius were present, Commissioner Tom Stoelb was excused. Also in attendance: Public Works Director Ben Darkow, Administrator Karen Bollwahn, Treasurer Shawna Hall, Secretary Julie Wicker, Code Enforcement Officer Jason Schoen. Residents Erik Thelen, Suzie Fredricks, Jack Leonhardt, Bob Werner and Barb Campbell.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for the July 15th, 2024 Sanitary District 2 Commissioners Meeting – Motion by Yocius, second by Stempihar to approve the draft minutes for the July 15th, 2024 Sanitary District 2 Commissioners Meeting. All members present voted Aye. Motion Carried.**
2. **Presentation and Possible action for a 2025 Preventative Maintenance service contract with Total Energy for generator service – Darkow approached the commissioners with the service contract provided by Total Energy for generator maintenance. He presented his recommendations on the levels of service for Aldrich . Requested service levels are as follows: general annual contract for 3 years. The total as presented equals \$639 annually. Motion by Yocius, second by Stempihar to approve entering into a three year service contract with Total Energy beginning in the calendar year 2025 for the total cost of \$639 annually. All members voted AYE, motion carried.**
3. **Maintenance related issues as presented by Ben Darkow and/or Otis Kiehl – No Report**
4. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn included the 2024 CMAR response from the State of Wisconsin in the commissioners' packet. She reported that everything was fine at the State level.
 - b. **Treasurer** – Treasurer reports were presented in the packets. Totals were reported as follows: \$759,867 total cash balance, \$177.95 in deposits, and \$17,648.72 in disbursements.
 - c. **Secretary** – Secretary had no report.
 - d. **Commissioners** – No Reports were presented.
5. **Sanitary District No. 2 Disbursements - Motion by DesJardins, second by Yocius to approve disbursement checks dated 8/19/2024, check numbers 2367-2374 for \$17,648.72 All members voted aye, motion carried.**
6. **ADJOURN - Motion by DesJardins, second by Yocius to adjourn. President Fore adjourned the meeting at 5:46 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator