

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON,
SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF September 16th, 2024**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held both in person at the Town Office and via Zoom which complies with open meeting laws.

PRESENT: President Fore, Commissioners Nancy DesJardins, Tom Stoelb, Stu Stempihar and Mike Yocius were present. Also in attendance: Public Works Director Ben Darkow, Treasurer Shawna Hall, Secretary Julie Wicker, Code Enforcement Officer Jason Schoen. Residents Jack Leonardt, Suzie Fredricks, Jayne Zabrowski, Erik Thelen and Belle Raggins were also in attendance.

NEW BUSINESS / APPOINTMENTS:

1. Approval of the draft minutes for the September 3rd, 2024 SD1 Commissioners Meeting Motion by Stoelb, second by Stempihar to approved the draft minutes for September 3rd, 2024 SD1 Commissioners meeting. All members voted Aye, Motion carried.
2. **Presentation and Possible Action on 2025 cleaning and televising rates form Great Lakes** - Darkow brought this topic to the board in order to educate new board members of the process and explain the process. He reported that every year we clean and televise approximately 5 miles of sewer which is the equivalent of 1/5th of the system. We have 5 sets of maps with 5 different routes that are televised on on a 5 year rotating basis. The total for this year is \$27,560 but we are issued a 5% discount if we do the work during their traditionally slow period. Treasurer Hall asked if we plan to take advantage of the 5% discount? Darkow answered yes. We usually have them clean in January or February and always try to take advantage of the discounted rate. Stoelb asked if the total was in red on the sheet? The \$26,182? Darkow said yes. Yocius asked if it is more expensive or less expensive based on the routes chosen? Darkow said that because it's a cost per lineal foot, it can vary but we try to keep it within that 5 mile or 26,000 foot range. However if there areas that we know are trouble, or in need of extra attention it is less costly to have those looked at in the same trip instead of scheduling a different one so there can be variances for those areas. Motion by Stoelb, second by Yocius to approve the quote from Great Lakes for 2025 Cleaning and Televising Rates at \$1.01 per foot with an estimate of \$26,182. All members voted AYE, motion carried.

Maintenance related issues as presented by Ben Darkow or Otis Kiehl – No report

3. **Reports:**
 - a. **Sanitary Administrator** - Bollwahn's report was in the packet.
 - b. **Treasurer Reports** - Reports were presented in the Commissioners packets. Balances were shared as follows: Cash \$1,808,448; Deposits \$10,882, Disbursements including payroll \$24,702 with the largest going to the City of Sheboygan for \$17,500-ish, and attorney fees of \$4107.50
 - c. **Secretary** - No report
 - d. **Commissioners** – No reports were presented.
4. Sanitary District No. 1 Disbursements Motion by DesJardins, second by Yocius to approve Sanitary District #1 Disbursements, date of Checks 9/16/2024, check numbers 3694-3702 totaling \$23,425.08 all members voted AYE. Motion carried. Motion by Yocius, second by DesJardins to approve direct deposit payroll, date of checks 9/18/2024 for \$2133.18. All members voted AYE, motion carried.
5. ADJOURN Motion by Stoelb, second by DesJardins to adjourn. President Fore Adjourned the meeting at 5:36 PM

Minutes respectfully transcribed by recording and submitted by: Karen Bollwahn, Sanitary District Administrator